




**DATE:** June 28<sup>th</sup>, 2017

**MEMO TO:** Department Chairs and Administrative Staff

**FROM:** Venkat Allada, Ph.D.   
Vice Provost for Graduate Studies

**SUBJECT:** Stipend X Implementation for the Academic Year 2017-2018

The 2017-2018 academic Stipend X dates of pay will be August 13, 2017 through December 31, 2017 for the fall semester, and January 1, 2018 through May 12, 2018 for the spring semester. The attached Stipend X Schedule will assure consistency of Stipend X pay for our graduate students over the two semesters. As is our practice, graduate students shall remain on Fall appointments through December 31, and remain on Spring appointments through May 12 in order to be paid the full stipend due and to ensure equivalent compensation and periods of performance for each semester.

For those continuing appointment through the summer, Stipend X dates of pay will be May 13, 2018 through August 11, 2018.

The dates in this memorandum and on the Stipend X schedule are for the use of graduate assistants only on Stipend X. They may or may not correspond to actual term dates. This is to assure graduate assistants are appointed for a full year whenever possible. Delayed start dates, early termination, or changes to the compensation dates can effect stipend amounts and pay should be adjusted accordingly to ensure full semester stipend amounts are earned.

Stipend X base salary reflects no change in amounts for 2017-2018 (stipend amount for nine months at 100% FTE will remain \$37,091.32, or monthly salary at 100% FTE will be \$4121.26). Faculty and department chairs will also have the flexibility to increase the pay up to, but not to exceed, an additional 10% of the students' monthly stipend per month for the same FTE appointment. These additional funds must come from faculty generated funds and/or departmental funds.

**CC:** R. Marley  
W. Branson  
M. Crow  
J. Myers  
S. Roberts

**Attachment:** 17-18 Stipend X Schedule

VA/sl